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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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April 28, 2021

NOTICE OF CERTIFICATED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: **MIDDLE SCHOOL COUNSELOR (1.0 FTE)**

Pacific Grove Middle School

Schedule dependent upon student need

DESCRIPTION: *Under direction of the elementary school principal and in coordination with the Director of Student Services, the counselor helps to provide a positive, safe, and supportive school climate by providing services to students, staff, administration, parents, and community agencies. Specific types of services provided may include but are not limited to the following:*

- *Experience in school counseling.*
- *Develop, plan implement and evaluate a school counseling and program that includes academic, and social development*
- *Advocate for academic achievement and social development of all students*
- *Provide school-wide prevention and intervention strategies and counseling services*
- *Provide consultation, training and staff development to teachers and parents regarding students' needs*
- *Assist in developing behavior contracts for students*
- *Individual or small group counseling with students*
- *Coordinate and consult with agencies on behalf of specific students as well as the general student body*
- *Assist with parent education*
- *Assist with SST and IEP meetings as needed and when possible*
- *Provide crisis intervention counseling as needed*
- *Ability to work independently and as a team*
- *Bilingual applicants encouraged to apply*

CREDENTIAL: **Appropriate Valid California PPS Credential authorization in School Counseling
MA in School Counseling desirable**

EFFECTIVE: January 4, 2022

SALARY: 102.5% of normal placement on the certificated salary schedule plus 2.5% of basic salary for each of the two additional weeks required for counselors.
Counselors work year is 195 days.

DEADLINE: **May 5, 2021**

APPLICATION: Submit a complete application package on [edjoin](#):

Pacific Grove Unified School District

Human Resource Department

Billie Mankey, Director II, Human Resources

435 Hillcrest Avenue

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E-mail: bmankey@pgusd.org

A complete application package includes a cover letter, current résumé, copy of transcripts, Application, and 3current letters (within the last year) of recommendation

District employees need only submit a letter of interest or transfer request, however submitting a current resume, cover letter and letters of recommendation is highly recommended.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.